

**PEEBLES COMMON GOOD FUND
APPLICATION FOR FINANCIAL ASSISTANCE**

<p><u>Applicant Details</u> Name and Address of Applicant/Organisation:</p> <p>Telephone No:</p> <p>E-mail address:</p>	<p>Sarah Keen, Programme Manager, Peeblesshire Youth Trust, 2 Rowan Court, Cavalry Park, Peebles EH45 9BU</p>
<p>Address to which payment should be made:</p>	<p>As Above</p>
<p><u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p>	<p>PYT supports children aged 10-14 years, who are at risk of making poor decisions or becoming isolated, to build confidence and self-esteem. Our vision is that PYT nurture, support, engage and encourage these children throughout Tweeddale, to feel valued and to reach their aspirations.</p> <p>We believe that early intervention is key to delivering real change in later life, and we achieve this by working in structured workshops, group activities, and through one-to-one engagement with volunteer mentors. Our programmes teach our young people to believe in themselves. Our volunteer mentors are all recruited from the local community. The mentors help to deliver the workshops, then are matched individually with our children to meet up regularly.</p> <p>We work across the whole of Tweeddale, engaging with children and mentors from the most rural and most deprived parts, as well as within more affluent areas of the towns and villages in our area. The volunteers forge connections with fellow volunteers, so not only do the children benefit, but also the adults as they build their own self-belief and value in the community.</p>
<p><u>Assistance Requested</u> Please indicate the sum requested and the purpose for which it will be used:</p>	<p>£300</p> <p>To purchase a projector to assist with delivery of training for our volunteers, and delivery of workshops with our children.</p>
<p>When will the donation be required:</p>	<p>June 2018</p>
<p>If this is a one-off project then please give the following details –</p> <p>Date (s):</p>	

<p>Estimated total cost:</p> <p>Funds already raised by applicant's own efforts:</p> <p>Funds raised or expected to be raised from other sources (please state sources):</p>	
<p><u>Other information</u> If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:</p>	<p>We have received £100 donation from Peebles Rotary Club to assist with the purchase of our own projector. We now seek funds to contribute to the remaining cost of purchase.</p> <p>As we are working with more children than ever before at PYT, we are also working with an increasing number of volunteers. This necessitates more training and workshops, in a variety of locations across Tweeddale, therefore the requirement and benefits of having our own projector to use is increasingly evident.</p>
<p><u>Declaration</u> I hereby make application for assistance as set out above and certify that the information I have provided is accurate Signed:</p> <p>Sarah Keen</p> <p>Position Held: Programme Manager</p> <p>Date: 01.05.18</p>	
<p>Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts</p>	
<p>This completed form, accounts and any supporting details should be submitted to Louise McGeoch, Democratic Services Team Leader, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA. Telephone 01835 825005</p>	

Peeblesshire Youth Trust



**Closing Report and Financial
Statements**

1 August 2016 – 21 July 2017

Introduction

The period since our last annual report has been very successful for PYT, with an expanded Achieve Your Potential programme, with more children involved and more sessions included in our programme which is closely linked to Education's Curriculum for Excellence.

We have increased our fundraising from Trusts, the Big Lottery and our own community in Peeblesshire with events such as our first "Achieve-a-Ball" and our tenth annual Golf Day.

One of the changes over this year has been the disaffiliation from the YMCA and the creation of PYT as a SCIO (Scottish Charitable Incorporated Organisation). This has meant that we will be a fully independent organisation with the benefits of the structure of a SCIO. This report and accounts represents the closing statement for Peeblesshire Youth Trust as its previous entity, from 1st August 2016 to July 21st 2017 when we transferred all funds into Peeblesshire Youth Trust (SCIO). All other aspects of PYT remain the same, and on-going funding receipts and obligations will be managed under our new entity, registered with OSCR on 12th April 2017, charity number SC047324.

The other change has been saying goodbye and thank you to our Programme Manager, Shona Haslam, who has moved to pastures new and we wish her good luck, and know that her energy and enthusiasm will stand her in good stead in her new role.

We are very pleased that we have appointed Sarah Keen as our new Programme Manager. The next year promises to be as exciting as the last, and with the support and goodwill of our community supporters, volunteers, mentors and staff we will continue to help more young people in Peeblesshire achieve their potential.



Anne Scott, Chair

For Reference

Charity Name

Peeblesshire Youth Trust

Charity Number

SCO40322

Address

2 Rowan Court

Cavalry Park

Peebles, EH45 9BU

Current Trustees

Anne Scott, Chair

Robert Harrison, Vice Chair

Rachel Beatton, Treasurer

Caitlin O'Donnell, Secretary (appointed Nov 2016)

Elizabeth Harrison

Campbell Wilson

John O'Donnell

Eric Ward (appointed Nov 2016)

What We Do

Peeblesshire Youth Trust is a charity working in Peebles and the surrounding area. Our aim is to support children during the transition years from Primary to Secondary School. We engage with all 9 primary schools in the area and Peebles High School.

With our volunteers we work with around 30 children in the local area. Supporting them to grow in confidence and self esteem, getting alongside them to help them achieve their potential and helping them in the transition from primary to secondary education.

What's changing

In the period since 1st August 2016, PYT has made a number of changes to improve the way the charity operates while continuing to provide improved opportunities and support within Peeblesshire. Following many years working alongside the YMCA, we chose to disaffiliate from the organisation due to the differences within our services to young people. This was achieved through mutual agreement with the YMCA and the creation of a new constitution for PYT.

The Board of Trustees also moved to adopt the new status of SCIO (Scottish Charitable Incorporated Organisation). This is better suited to our one-tier status with a Board of Trustees directly overseeing the day to day running of the charity, with no member involvement. Our application to OSCR (the Scottish Charity Regulator) was approved and we have been given SCIO Status as a new charity with effect from 12th April 2017. The details of our SCIO status include the following:

Within the general geographical area of Peeblesshire, the purpose of the Trust shall be to:

1. Prevent and/or alleviate poverty and deprivation by providing support and guidance to young people with a view to their realising their full potential within and beyond their communities.
2. Advance the education of selected young people through the provision of individual mentoring, group training and other confidence-building activities.
3. Advance young people's contribution to society, their citizenship and thereby to community development more generally through peer mentoring.

Main activities include:

Group training of selected children using the Achieve Your Potential (AYP) methodology originally developed in collaboration with the YMCA.

Individual mentoring of selected children, using trained local volunteer adults.

Peer mentoring by selected High School student volunteers.

A variety of group activities to bring beneficiaries together and to expand their horizons.

Provision of Christmas hampers to beneficiary families.

Achieve Your Potential

Autumn 2016 saw the delivery of a 7 week AYP programme in Peebles. It was attended by pupils from Kingsland, Priorsford, St. Ronan's and Walkerburn Primary Schools. This was followed in Spring 2017 by another 7 week AYP course in Romano Bridge, attended by some pupils from Newlands, Broughton, West Linton and Halyrude.

The spread of schools that made referrals was much better this year. Eddleston Primary was the only school not to make any referrals as they did not feel that they had any suitable candidates.

Our Achieve Your Potential programme was updated this year to bring it in line with the Curriculum for Excellence and GIRFEC (Getting it Right for Every Child). Topics covered included Decision Making, Success, Teamwork and Self Confidence, which were all covered in an interactive and fun way. Feedback from the AYP sessions was positive with all attendees improving in terms of the evaluation criteria considered throughout the weeks. Our evaluation showed that of the children attending:

- 95% showed an overall increase in eye contact, of these 55% increased by 2 scale points or more.
- 85% showed an increase in more positive body language one individual's score increased by three scale points.
- 90% showed improvement in the ability to take part in group activities
- 90% showed improvement in interaction with peers
- 90% showed improvement in interaction with adults
- 95% showed improvement on listening well to instructions
- 95% Showed improvement on carrying out instructions
- 85% showed improvement at asking relevant questions
- 90% showed improvement at speaking appropriately

Teacher: 'This has been great for N, he has grown in stature and his mum is delighted with his improved resilience.'

Parent: 'She is starting to think about the strategies she has learnt in daily life, and is able to think about things from other's point of view.'

Child 'I liked to make new friends and to feel confident'

Mentor Volunteers

In August 2016 to July 2017 we had 28 active volunteer mentors. Training has been focussed on ensuring that everybody understands what mentoring is and the different techniques involved. Training has also covered the basics of goal setting with young people and what resources are available to those with



additional needs at the High School. Child Protection Training was provided and this was delivered by staff from Scottish Borders Council.

As well as training, mentors have been offered support in terms of 1:1 meet ups with the Programme Co-ordinator, signposting and the opportunity to network at group activities.

Mentor 'The PYT staff are always on hand to answer any questions and I have 100% confidence in the organisation's ability to support me with any situation that might occur.'

Carer: 'P has been an outstanding mentor for C. He can relate to young people with great ease and we are eternally grateful for the support.'

Child 'I am a lot more confident around new people now.'

Group Activities

Group activities have been well attended and we have made a particular effort to keep them varied in order to appeal to a broad range of the children over the year. Between August 2016 and July 2017 we hosted:

- Indoor Games evening
- Pumpkin carving evening
- Bubble football
- Christmas wreath making
- Pizza and quiz night
- Farm visit
- Group walk
- Chocolate making class
- Town treasure hunt



Peer Mentoring

In 2016-17 we worked with the High School to train up peer mentors from S6 and match them with 44 S1 pupils who were struggling to settle into High School life.

The programme was then run by the learning support staff at the school and was very successful in terms of the support that they offered to the young people.

In June 2017 we went to the High School again and spoke to the new S6 pupils. 37 pupils have now come forward to be peer mentors for the coming year. We have made use of feedback from previous mentors and mentees and have introduced new features such as a meeting log that should be completed after each meet up.



Christmas Hampers

We delivered over 70 hampers to families throughout Tweeddale last Christmas, thanks again to Grace for her incredible organisational skills. Her commitment was recognised at the Volunteer Centre Borders Loving Your Volunteers Award ceremony. Grace won the "Thinking Differently" award.

One of our mentees also won the "Young Volunteer of the year" award for the various work he has been doing in the community.

Community Fundraising

For the first time, PYT hosted a fundraising spring ball, the 'Achieve-a-Ball' which was a big success and may become an annual event.

We also hosted our 10th annual Golf Day, which was well attended and enjoyed in the May sunshine .

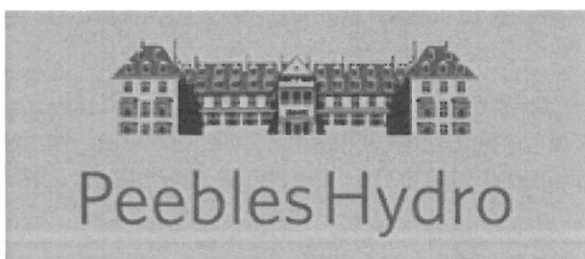
The combined total of these events was £13,000 for the charity that goes directly towards our work with young people.



Financial Support

We are grateful to the individuals, businesses and organisations who continue to offer financial support by monthly standing order, one off donations, displaying our collection boxes or donating raffle and auction items for fundraising events.

In particular we would like to thank Costa Coffee in Peebles who sponsored our Golf Day and Peebles Hydro for their support for the ball.



We also thank Tweed Homes who rent an office to PYT at a substantially reduced rate.

Peeblesshire Youth Trust Statement of Receipts and Payments
- For the Period 1 August 2016 to 21st July 2017

Receipts

	Note	Unrestricted Funds	Restricted Funds	Total 1/8/2016 to 21/7/17	Total 1/8/2015 to 31/7/16
Voluntary Receipts					
Fundraising		19,240		19,240	2,434
Donations		12,665		12,665	5,960
Bank Interest		189		189	251
Grants	1	0	12,030	12,030	46,303
Receipts from Fundraising Activities					
Golf Day		7,324		7,324	13,089
Christmas Hampers		0		0	500
		39,418	12,030	51,448	68,537

Payments

Achieve Your Potential Programme		664	780	1,444	1,564	
Website		203	0	203	646	
Fundraising		8,090	0	8,090	3,033	
Governance		0	0	0	369	
Group Activities		28	286	314	262	
Hampers		465	665	1,130	1,386	
Insurance		1,123	0	1,123	1,044	
Misc costs		468	1	469	108	
Mentor Support		34	326	360	13	
Salaries		23,978	15,312	39,290	24,156	
Stationery		95	453	548	372	
Subscriptions		80	0	80	335	
Staff Training		400	49	449	154	
Travel		76	133	209	554	
Utilities		2,402	146	2,548	2,032	
Volunteer Expenses		88	498	586	927	
Volunteer Training		0	0	0	109	
Young Start, Big Fund		0	0		12,412	
Total Payments		38,194	18,649	0	56,843	49,476
Surplus/(Deficit) for the period		1,224	(6,619)	(5,395)	19,061	for 2017
Surplus/(Deficit) brought forward		20,557	13,471	34,028	14,967	from
Total Surplus/(Deficit)		21,781	6,852	28,633	34,028	from
Surplus/(Deficit) on closing		21,781	6,852	28,633	34,028	

Statement of Balances - At 21st July 2017

	Unrestricted Funds	Restricted Funds	Total 21/7/17
Funds Reconciliation			
Cash at Bank & in Hand - 1/8/16	22,087	25,635	47,722
Surplus/(Deficit) at closing date	1,224	(6,619)	(5,395)
Cash at Bank & in Hand - 21/7/2017	23,311	19,016	42,327
Bank & Cash Balances			
General Account			42,327
Virgin			0
			<u>42,327</u>
Transfer to Peeblesshire Youth Trust (SCIO) on 21st July 2017			<u>(42,327)</u>
Closing Balance of Peeblesshire Youth Trust			0

Notes to the Accounts - For the Period Ended 21 July 2017

1 New Grants Received

	Restricted Funds	Total 1/8/2016 to 21/7/17
St James Place	2,500	2,500
Children in Need	9,530	9,530
	<u>12,030</u>	<u>12,030</u>

Grants Restrictions End Date

Young Start, Big Fund	Nov-16	Extension of AYP to 2 additional schools, completing the 9 schools in Tweeddale, AYP and group activities.
Robertson Trust	Nov-16	AYP, increasing the skills of our mentors and peer mentoring programme
St James Place	n/a	Mentoring, extend AYP to all the 9 schools in Tweeddale, AYP and group activities.
Children in Need	Mar-18	AYP
Moffat Trust	Nov-16	Mentoring
Gloag	n/a	General costs associated with mentoring and AYP
VAF	Mar-17	Increasing the number of volunteers and increasing the diversity of our volunteers
James Weir Foundation	May-17	Peer mentoring, allowing us to recruit and train 40 peer mentoring at Peebles High School
Christina Hendrie	Apr-17	Peer Mentoring
Castana	Jan-18	Mentoring

All existing donors have been informed of the transition of PYT to PYT SCIO, and that all financial settlements will be transferred to the new entity.

2 Deficit spending in Restricted Funds are covered by the Unrestricted funds.

The financial statements were prepared by Rachel Beaton, Treasurer.

Independent Examiner's Report to the Trustees of Peeblesshire Youth Trust

I report on the closing accounts of the charity for the period ended 21 July 2017, which are set out on pages 7 and 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2005. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - To keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - To prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Scott L Wallace CA
Member of the Institute of Chartered Accountants of Scotland
Peebles; 1st August 2017.

